



No. F: GGSIPU/UWD/2025/98  
Dated: 22.05.2025

## Circular

This is to inform you that scheduled building maintenance work will commence shortly, focusing on the facade and balconies of the premises.

In view of this, all residents are kindly requested to:

1. Keep balcony doors closed during the maintenance period to avoid dust, debris, or any inconvenience.
2. Remove all personal belongings, furniture, or items from the balconies to facilitate smooth and safe execution of the work.

Your cooperation is essential to ensure the safety of both residents and maintenance personnel, and to help complete the work efficiently.

  
Assistant Engineer (Civil), UWD

### Copy for information to: -

1. AR, VC Sectt., GGSIPU - for kind information of Hon'ble Vice Chancellor.
2. AR to Registrar, GGSIPU - for kind information of Registrar
3. University Engineer, UWD
4. DR, Estate, GGSIPU
5. Executive Engineer, UWD
6. Assistant Registrar, GA
7. All Residence Staff
8. In-charge Web Server – To upload on website

  
Assistant Engineer (Civil), UWD